



Add Email Recipients by Report Type

It is simple and quick to manage who your reports are emailed to by each report type.

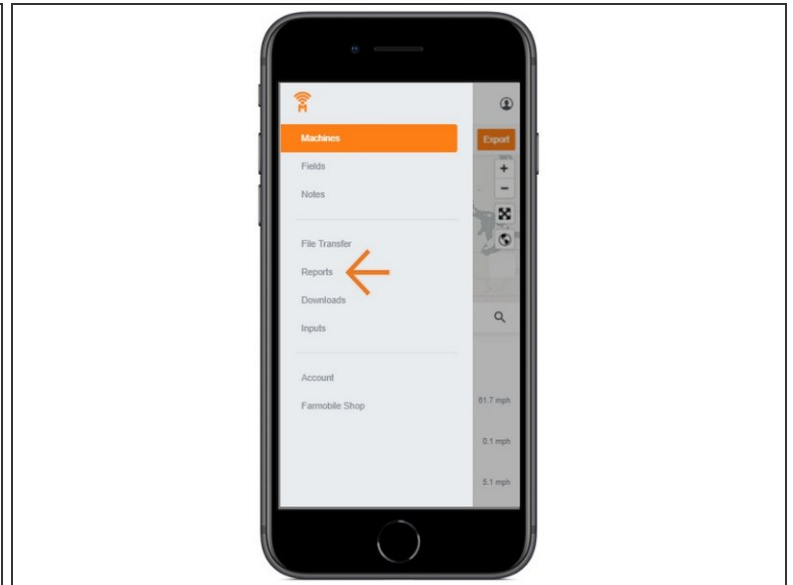
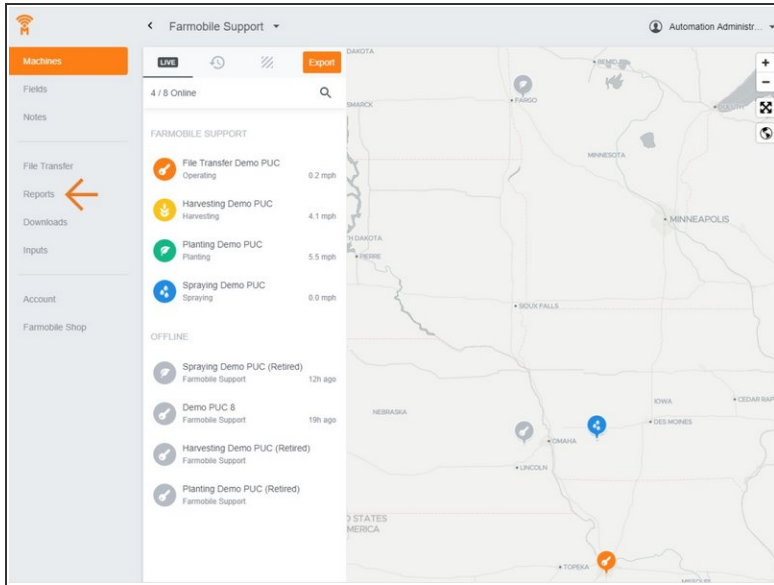
Written By: Support

The screenshot shows the 'Farmobile Support' interface. On the left is a sidebar with navigation options like 'Machines', 'Fields', 'Transfer', 'Reports', 'Downloads', 'Outputs', 'Count', and 'Mobile Shop'. The main area is divided into 'FILTER REPORTS' and 'REPORTS'. Under 'FILTER REPORTS', 'REPORT TYPES' includes 'Field Activity', 'Machine Utilization', and 'Machine Utilization Summary', all with green toggle switches. 'REPORT VARIANTS' includes 'Daily', 'Weekly', and 'Monthly', also with green toggle switches. The 'REPORTS' section lists several 'Machine Utilization' reports with details like duration and idle percentage. A 'RECIPIENTS' modal is open on the right, titled 'Manage who should receive reports by email.' It contains a text input for 'new recipient email address' with an 'Add' button. Below this, it says 'Manage subscriptions by' with radio buttons for 'Report Type' (selected) and 'Recipient'. A dropdown menu for 'Report Type' is set to 'Field Activity | Daily'. At the bottom of the modal, it says 'No recipients. Use the form at top to add new recipients.' and has 'Save' and 'Cancel' buttons.

INTRODUCTION

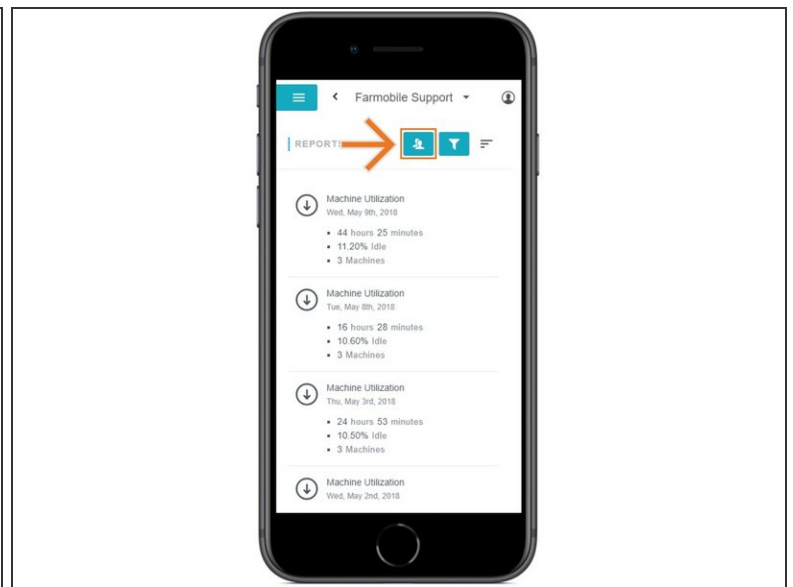
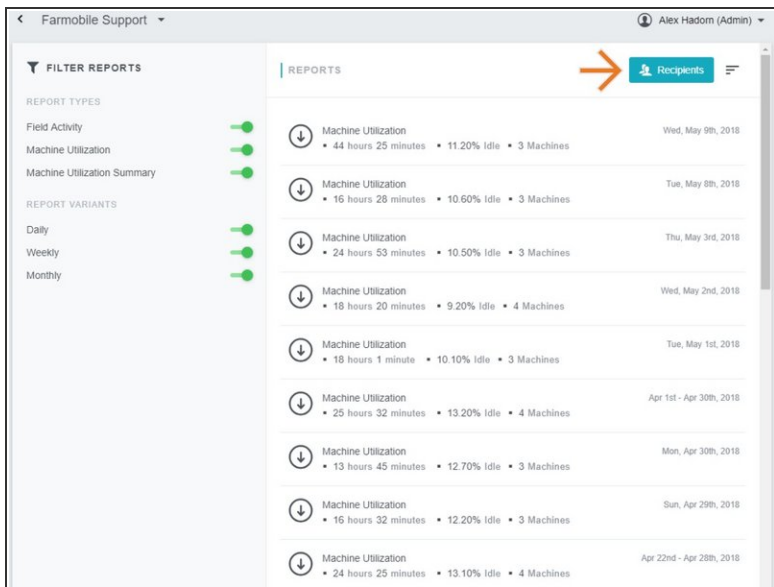
- Add any email address to share reports to all trusted advisors.
- Designate which report types are emailed.

Step 1 — Select Reports from Farmobile® DataEngineSM Menu



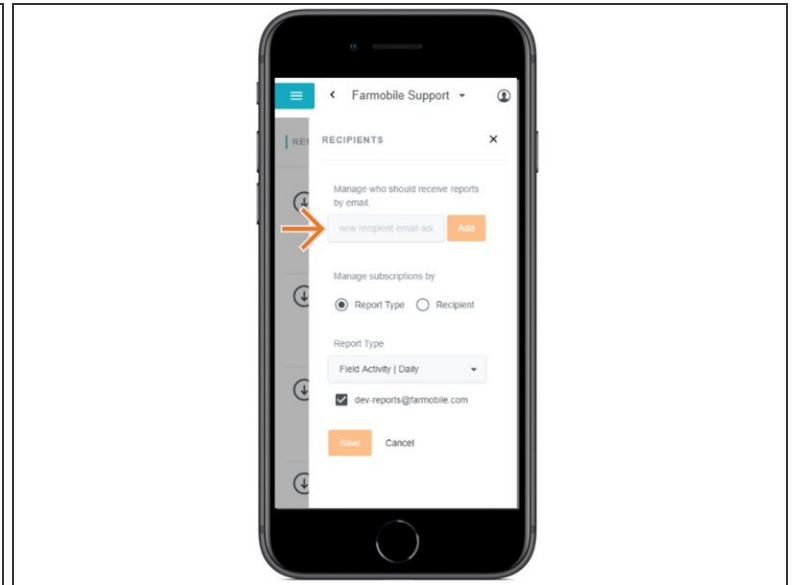
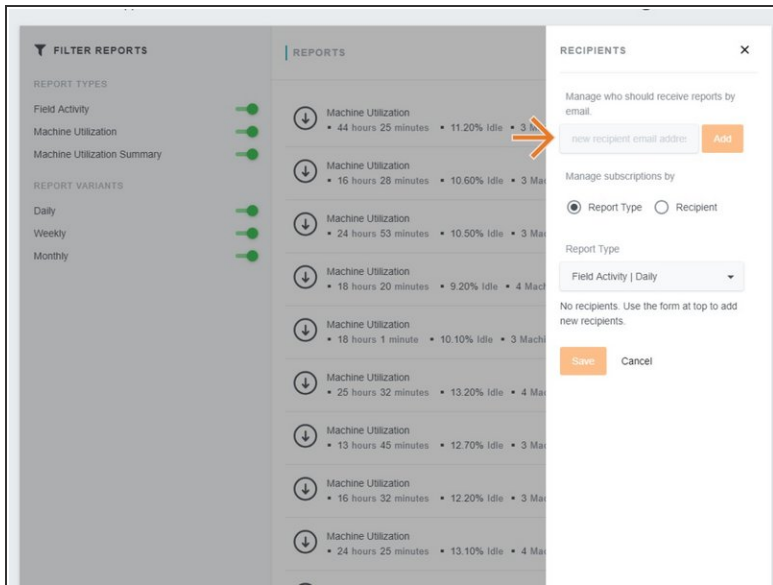
- Selecting Reports from the Farmobile® DataEngineSM menu will open the Reports page with all of your reports listed to review.

Step 2 — Select the Recipients button



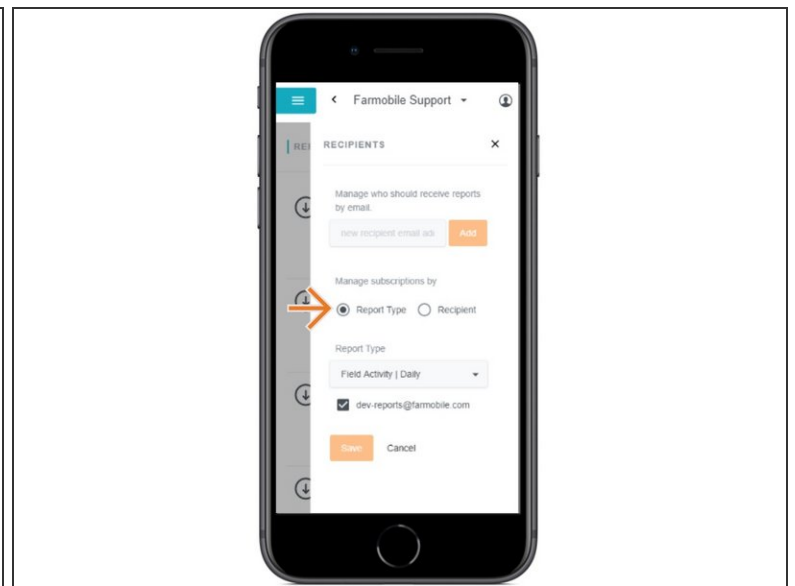
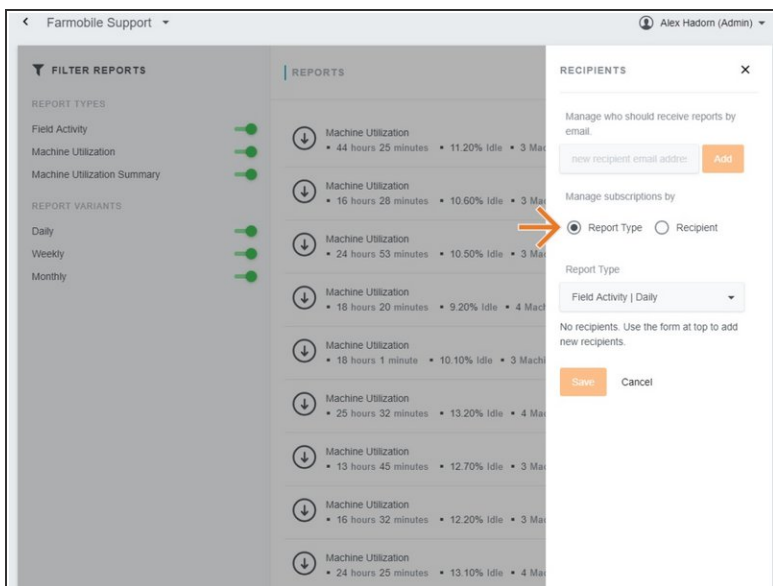
- Use this to share reports with advisors that do not have access to your Farmobile® DataEngineSM reports!

Step 3 — Add Email Address



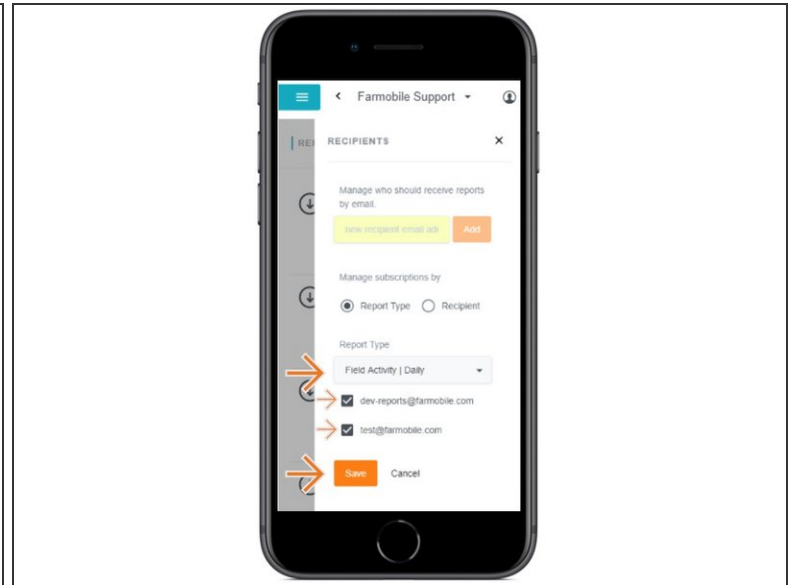
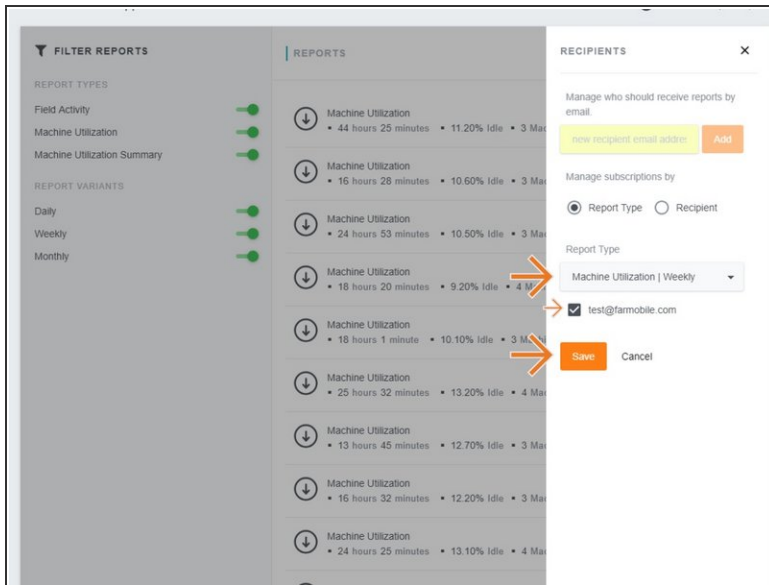
- Adding an email address will add the email to the 'Manage subscriptions by' section.
- Once the email is created, you will be able to define by type which report to send them.

Step 4 — Manage the subscription by Report Type



- Select the radio button next to 'Report Type'.

Step 5 — Select New Email by Report Type



- Use the dropdown to select a 'Report Type'.
- Check the box for each email address so they receive emailed reports once generated.
- Select 'Save' to begin receiving emailed reports!