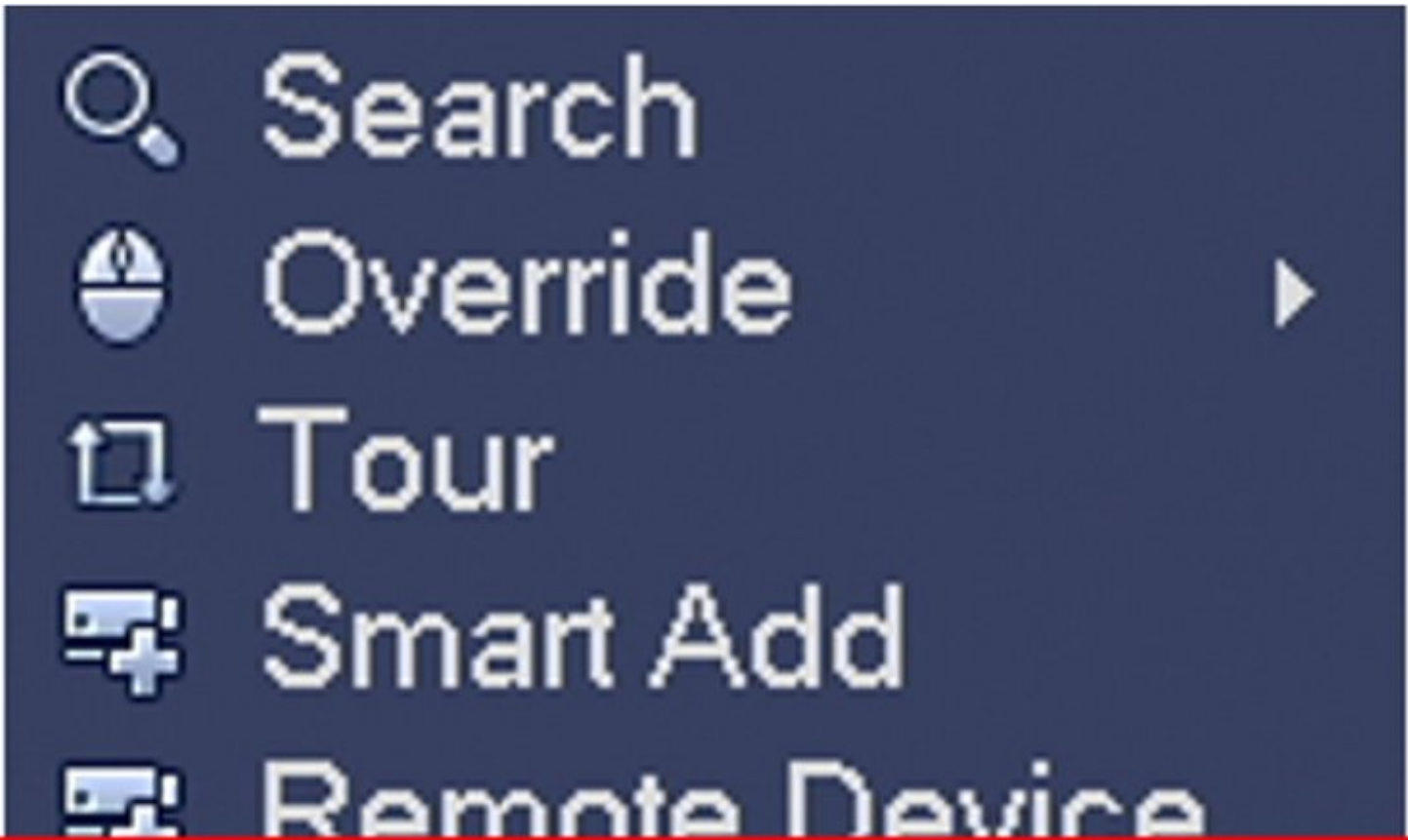




HOW TO CHANGE THE DATE & TIME

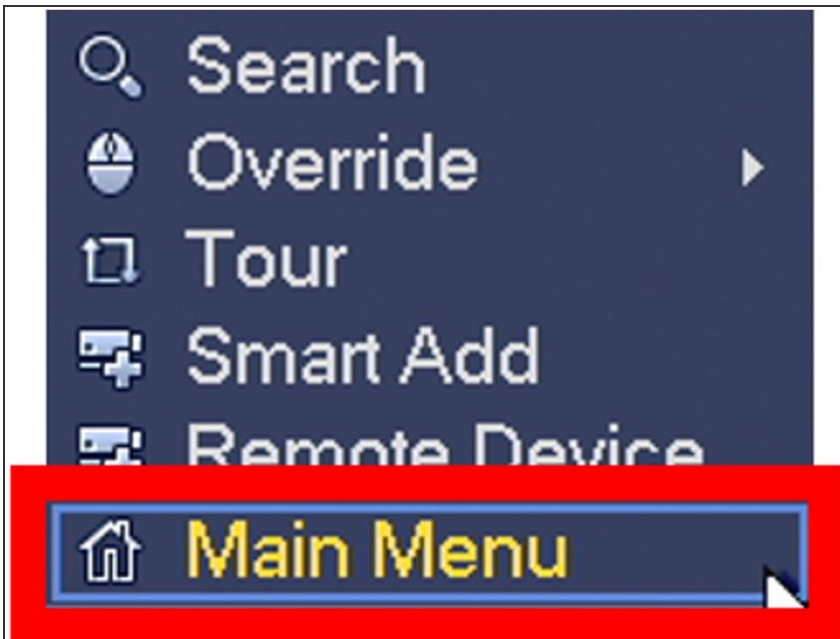
Written By: Q-See EP



INTRODUCTION

ADJUSTING THE DATE & TIME WILL NOT EFFECT RECORDINGS SAVED PRIOR TO THE CHANGES.

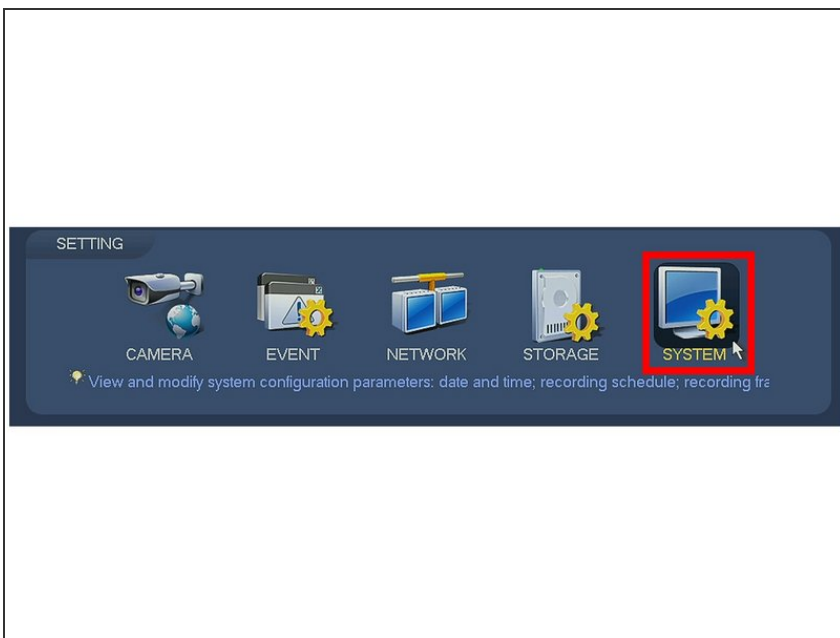
Step 1 — HOW TO CHANGE THE DATE & TIME



☑ Right click on your screen.

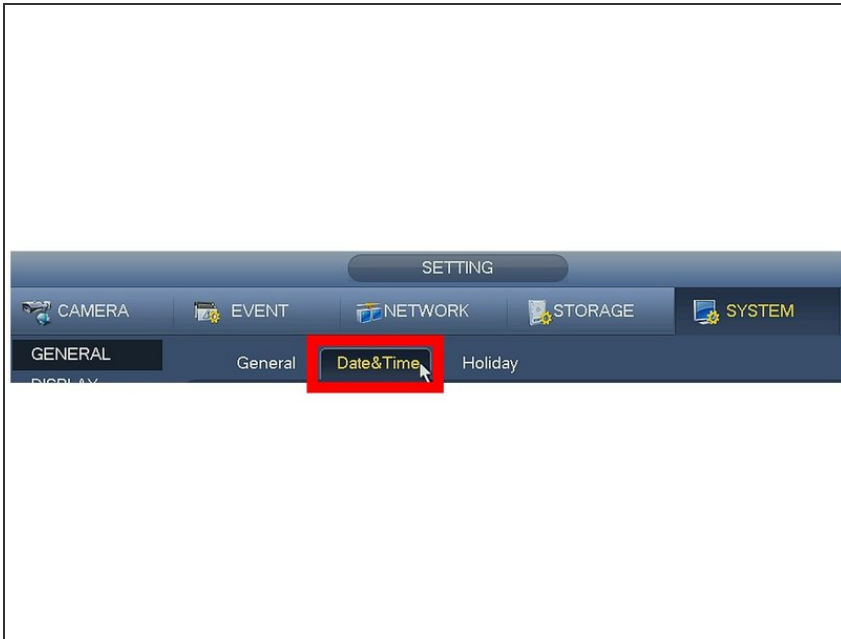
- Click **Main Menu**

Step 2



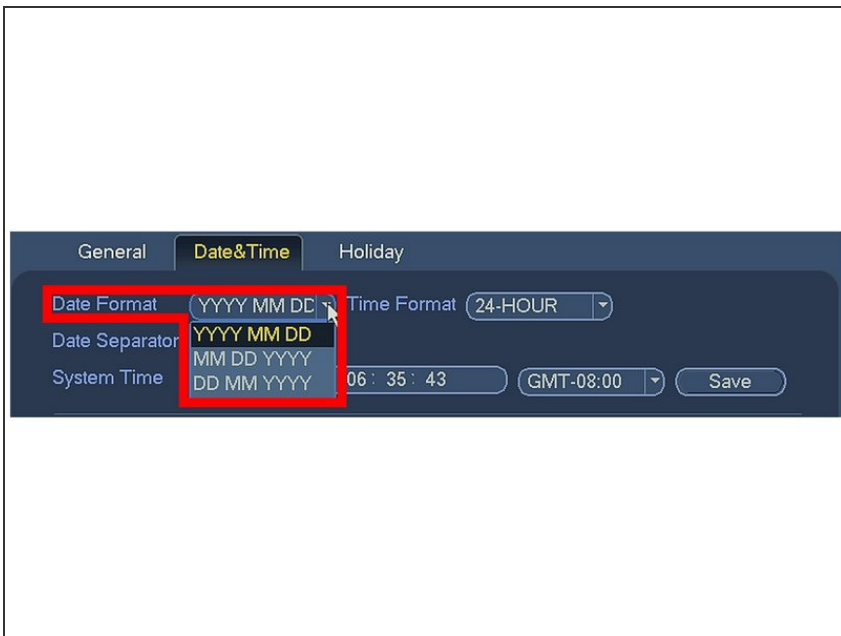
- Click **System**

Step 3



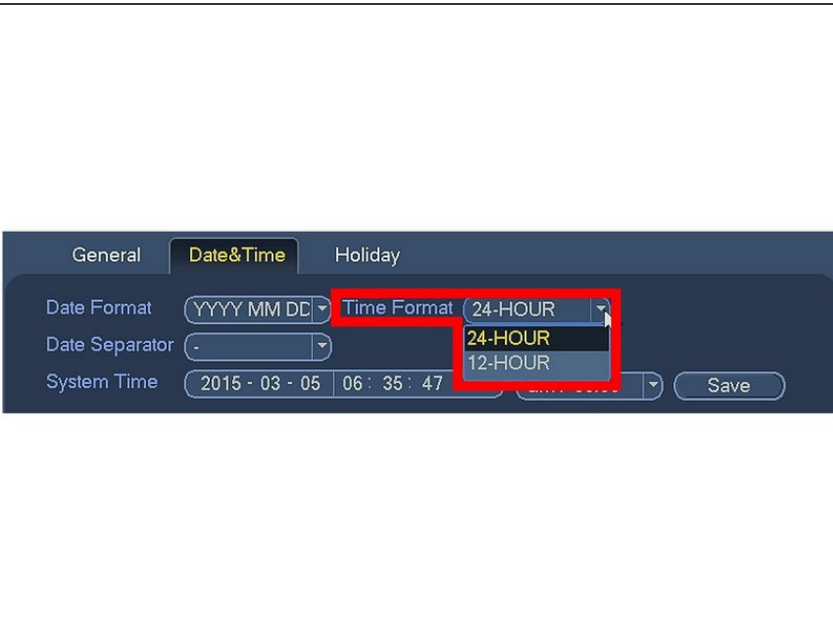
- Click the **Date & Time** tab.

Step 4



- Select your preferred **Date Format**

Step 5



General **Date&Time** Holiday

Date Format Time Format

Date Separator

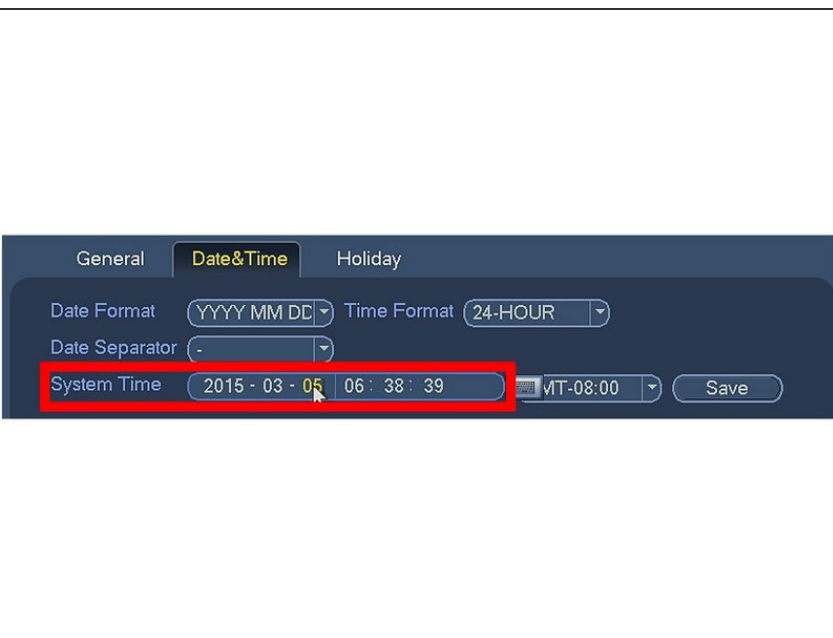
System Time

- Select your preferred **Time Format**

 **24-HOUR:** Military Time

12-HOUR: Standard Time

Step 6



General **Date&Time** Holiday

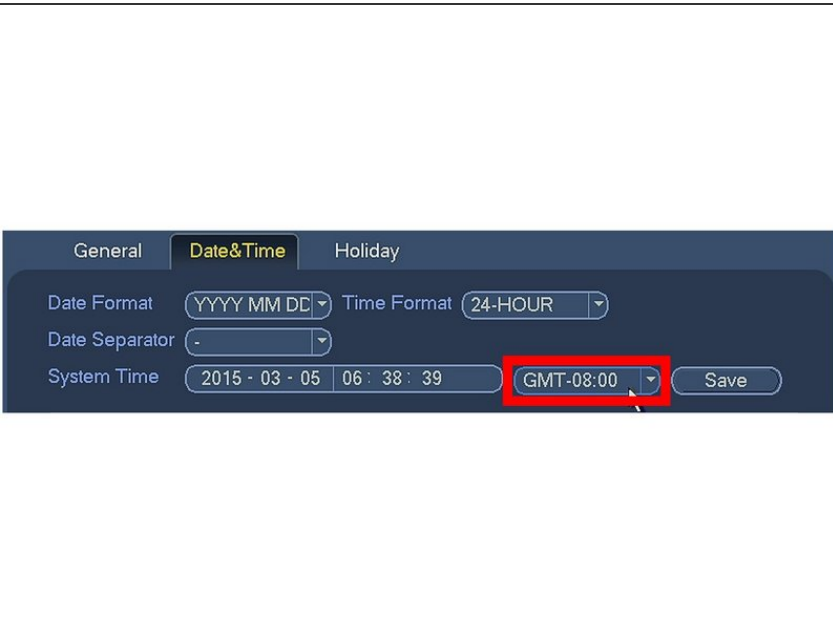
Date Format Time Format

Date Separator

System Time

- Click **System Time** to manually enter the Date & Time.

Step 7



General **Date&Time** Holiday

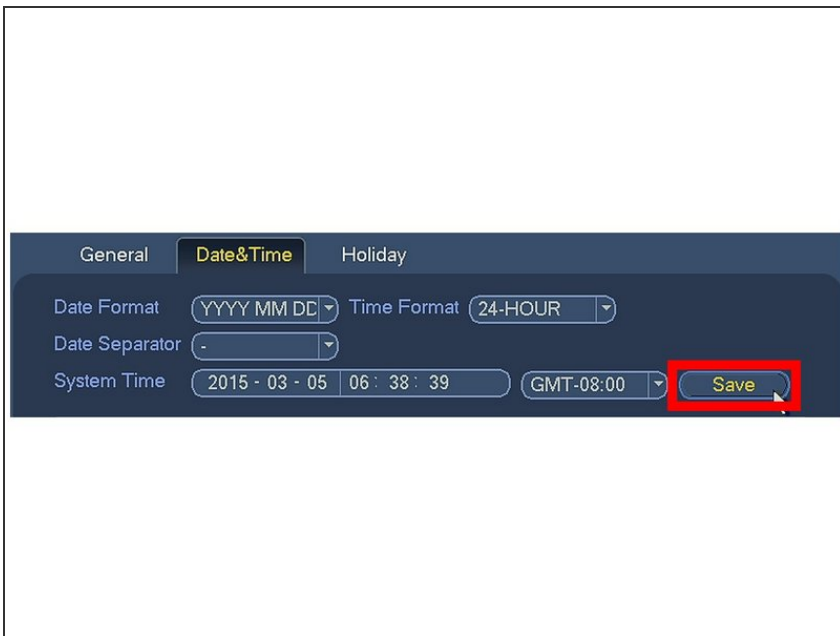
Date Format Time Format

Date Separator

System Time

- Select your **Time Zone**
 - ☑ **Newfoundland: -03:30 Atlantic Time: -04:00 Eastern Time: -05:00 Central Time: -06:00 Mountain Time: -07:00 Pacific Time: -08:00 Alaska: -09:00 Hawaii: -10:00**

Step 8



General **Date&Time** Holiday

Date Format Time Format

Date Separator

System Time

- Click **Save**

Step 9



- Click **Apply**

Step 10



- Click **Save**

[\(CLICK HERE\) TO CONFIGURE DAYLIGHT SAVINGS TIME \(DST\)](#)