Flattening layers in Adobe Acrobat Pro before printing

This will enable users to ensure that their Adobe Acrobat Pro document has the correct layers flattened before it is printed.

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INTRODUCTION

This will enable users to ensure that their Adobe Acrobat Pro document has the correct layers flattened before it is printed.
Step 1 — Selecting the layers option

- If you open a PDF in Acrobat Pro and there are still layers within the document, you can flatten these first.

- On the left hand pane, you should see the layers button at the bottom. If the left hand pane isn’t visible, click the little arrow in the middle of the left hand side of the screen.

Step 2 — Displaying the layers within the document

- Clicking on the layers button should show the multiple layers if present:
Step 3 — Flattening the layers

- Click the dropdown under layers and you should now see a flatten option.
- The layers will now be flattened ready for printing.